



Charleston STEM Festival Partner Event Registration

Form Completion Guidelines

Complete this form if you would like to host a Charleston STEM Festival affiliated event at your venue in the lowcountry area. You will receive an electronic Charleston STEM Festival badge once your proposal is approved. All events must be FREE to the public. For more information about the Charleston STEM Festival please visit our website at: www.charlestonstemfest.org

INSTRUCTIONS:

Please be as specific as possible.

Events must be free and open to the public.

Complete one form per event (an event can have multiple occurrences).

Proposals are reviewed on an on-going basis.

You will be notified of the status of your proposal within a few weeks of submission.

Optional: Your event may also be placed on STEM Linx, <http://stemlinx.org/> (note: a fee may apply)

About Organization

Name of Organizing Group: _____

What type of institution do you represent? (please check one) _____

Industry

Education

Nonprofit

Government Agency

Other, please explain:

Contact Info

Contact Name: _____
First

_____ Last

Contact Email: _____

Contact Phone: _____

Event Info

Venue Name: _____

Address: _____

City: _____

Zip Code: _____

Phone: _____

Have you hosted this event in the past?

Yes

No

Event date(s): _____

Event start & end time: _____

If your event will be more than one date/time, please provide a detailed schedule.

Event type (please check all that apply):

Performance

Demonstration

Exhibit

Installation

Film

Discussion

Workshop

Field Excursion

STEM Café

Camp

Exploration Station
(hands-on Science)

Other: please indicate
nature of event below

Competition

Fair/showcase

Other event type (indicate nature of event):

Target audience (please check all that apply):

Elementary School Students

Kids & Families

Middle/High School Students

College Students

All Ages

Other: please indicate target audience below

Event Description

Event Title: _____

Tell us what you plan to do.

Proposal Review: Tell us how you will engage the public in science, technology, engineering, art, or math. For internal use only. (Limit 500 words)

Promotional Description: This is the description that will appear on the event website. (Limit 150 words)

Website-add a link to your event website: _____

By clicking Submit, you acknowledge and agree that if your event is approved to be featured as a Charleston STEM Festival event, (1) you shall remain solely responsible for organizing, operating, overseeing, and financing your event, and (2) the Charleston STEM Festival will promote your event in a manner determined in its sole discretion (e.g., listing the event on the Charleston STEM Festival website, providing promotional materials that may be displayed at your event), and may use any information that you provide when preparing promotional materials. You agree to hold harmless the Charleston STEM Festival and its organizers against any liability or claim for damages any of them may incur that arises out of or relates to your event.